

#6107

June 4, 2012

TO:

SEUNG MIN YOO

FROM:

JEFF SHESOL

SUBJECT:

MEMORANDUM OF AGREEMENT

Below, for your review, are the terms of an agreement along the lines we have discussed.

Scope of Work

West Wing Writers will provide the Embassy of the Republic of Korea with strategic advice of the U.S. audience to ensure a more effective delivery of the message regarding the importance of ROK-U.S. Alliance.

As discussed, we will budget 30 hours for the project.

## Fee Structure

The total project fee will be \$10,000 USD. During the week of 15 June 2012, West Wing Writers will invoice for payment in full.

## Confidentiality

West Wing considers all information received in the course of this project to be completely confidential.

## Agreement

West Wing is deeply grateful for the opportunity to work with you. Your signature below indicates your agreement with the terms outlined above.

Jeff Shesol

West Wing Writers

Yoo, Seung-min

Embassy of the Republic of Korea

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